

**HKSSiH Medical education conference 2017**

**Instruction to authors: Abstract submission [info@hkssih.org.hk](mailto:info@hkssih.org.hk)**

1. Abstracts must be typed in **English**.
2. Format:
  - **Single line spacing**
  - **12-point font**
  - Times New Roman
3. Authors:
  - The authors' names should be presented with the **surname first followed by the initials**.
  - **The highest qualification, and primary affiliation** of each author should be included.
  - The name of the **presenting author** should be **underlined**.
4. Text:
  - Background and Purpose, Methods, Results, and Conclusions should be included
  - Word limit:300 words.
5. Information of presenting author:
  - Details of the **presenting author** (including name, postal address, and email address) should be provided at the bottom page of the abstract submission form.
6. Abstract submission:
  - Save your abstract file as HKSSiH\_Abstract\_Surname.doc (e.g. HKSSiH\_Abstract\_CHAN)
  - Email the completed abstract to \_\_\_\_\_
7. Important Dates:
  - Submission deadline:
  - Abstract result notification date:
8. Remark:
  - Please **DO NOT** put any tables or figures in the abstract.
  - Incomplete or late submissions will not be considered.
  - Each presenting author can submit **no more than 2 abstracts**.

For further enquiries, please contact:

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